

# The Little Makerspace

www.thelittlemakerspace.com

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## Maker Event Facilitator Job Description

### About The Little Makerspace

The Little Makerspace creates hands-on maker experiences that spark creativity, connection, and joyful exploration for children, families, schools, workplaces, and communities. We host workshops, parties, community events, camps, and custom creative experiences designed to help people make, connect, and create something truly special.

### Position Overview

We are looking for creative, reliable, energetic staff members to help facilitate maker events and workshops. Facilitators support event setup, guide participants through activities, create a welcoming environment, and help ensure events run smoothly.

### Responsibilities

- Assist with setup and cleanup of maker events and workshops
- Guide participants through hands-on creative activities
- Create a warm, inclusive, and encouraging environment
- Support children and families during activities
- Maintain organization of materials and supplies
- Represent The Little Makerspace professionally and positively
- Assist with loading/unloading event materials when needed
- Communicate clearly with team members during events
- Help maintain a safe and respectful environment

### Qualifications

- Friendly, dependable, and comfortable working with children and groups
- Creative mindset and enthusiasm for hands-on activities
- Strong communication and teamwork skills
- Ability to adapt in fast-paced event environments
- Experience in education, childcare, arts, camps, or events is a plus
- Must be able to lift and carry event materials when needed

### Ideal Qualities

- Positive energy and patience
- Problem-solving mindset
- Comfortable engaging with both children and adults
- Flexible and proactive
- Excited about creativity, making, and community-building

### Schedule + Event Types

Events may include birthday parties, workshops, school programs, festivals, community events, camps, and workplace/team-building experiences. Hours are flexible and primarily evenings and weekends.

### To Apply

Please fill out our application form at: [www.thelittlemakerspace.com/join-our-maker-team](http://www.thelittlemakerspace.com/join-our-maker-team)